

MINUTES

MEETING OF THE BOARD OF TRUSTEES

EMPLOYEES' RETIREMENT FUND OF THE CITY OF DALLAS

TUESDAY, JULY 11, 2017

600 NORTH PEARL STREET

SUITE 2450

PLAZA OF THE AMERICAS, SOUTH TOWER

9:00 A.M.

Meeting: John D. Jenkins presiding

Present: John D. Jenkins, Carla D. Brewer, Randy Bowman, Craig D. Kinton, Dr. John W. Peavy III, and Tina B. Richardson

Absent: Lee M. Kleinman

Staff: Cheryl D. Alston, David K. Etheridge, Natalie Jenkins Sorrell, Minoti Dhanaraj, Anita Gage, Andrea Houston, Deirdre Taylor and C. Kay Watson

Others Present: Ned McGuire, Thomas Toth, and Lori Winland

With a quorum present, the regular meeting of the Employees' Retirement Fund Board of Trustees was called to order at 9:10 a.m. by John D. Jenkins, Board Chair.

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DISCUSSION AND APPROVAL OF:

The Board Chair presented the Minutes of the Employees' Retirement Fund Board of Trustees June 13, 2017 regular meeting for approval.

Mr. Kinton moved approval of the Minutes of the Employees' Retirement Fund Board of Trustees June 13, 2017 regular meeting. Mr. Bowman seconded the motion and the Minutes of the Employees' Retirement Fund Board of Trustees June 13, 2017 regular meeting were unanimously approved.

Consent Agenda of July 11, 2017

Total Number of Retirees:	29
Total Number of Survivors:	5
Total Number of Termination/Redistribution of Survivor Benefits:	0
Total Number of QDRO Benefits:	1
Total Number of Small Estates:	10
Total Number of Large Estates:	4
Total Number of Disability Continuations:	0
Total Number of Deferred Vested:	0
Total Number of Final Calculations	2
Total Number of Corrections	0
Total Number of Resolution 2016-1 Re-Applications for Retirement Benefits	0

Mr. Kinton moved approval of the Consent Agenda of the Employees' Retirement Fund of the City of Dallas at the Employees' Retirement Fund Board of Trustees July 11, 2017 regular meeting. Dr. Peavy seconded the motion and the Consent Agenda of the Employees' Retirement Fund of the City of Dallas at the Employees' Retirement Fund Board of Trustees July 11, 2017 regular meeting was unanimously approved.

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INDIVIDUAL ITEMS – DISCUSSION OF AND/OR APPROVAL OF:

1. 2017 Asset Allocation Analysis (Attachment)

Thomas Toth and Ned McGuire of Wilshire Associates attended and presented the 2017 Asset Allocation Analysis.

Ms. Brewer arrived at the meeting at 9:25 a.m.

There was no motion made on this item.

5. Revisions to ERF General Investment Policy

Dr. Peavy made a motion to confirm the current ERF General Investment Policy. Following a second by Ms. Richardson, the motion was unanimously approved.

2. Request for Proposals to Provide Pension Accounting Software System Update – Board Selection (Attachment)

Mr. Bowman made a motion to approve the selection of Conduent to provide ERF with an upgrade to the existing pension software, CPAS version 5.5; authorize the Executive Director to negotiate a pension accounting software system agreement with Conduent for an estimated cost of \$1,632,773.00 and authorize the Board Chair to sign, pending legal approval, and authorize an annual maintenance agreement between Conduent and ERF in the estimated amount of \$98,524.56 and a one-time licensing fee of \$114,000. Ms. Brewer seconded the motion.

The meeting recessed at 10:54 a.m. The meeting reconvened at 11:09 a.m.

3. Fiscal Year 2017-2018 ERF Budget (Attachment)

Ms. Richardson made a motion to approve the proposed Fiscal Year 2017-2018 budget totaling \$20,241,000 which is attached to this discussion sheet and authorize the Executive Director to administer the budget as noted below:

The Executive Director is authorized to expend, as required, up to 110% of each line item or \$50,000 whichever is less of the funds appropriated herein, but in no instance, is the authorization given to exceed the total budgeted for each category (Administrative, Benefits Management, Investment Management, or Capital) without Board approval.

The Executive Director is authorized to negotiate and sign contracts which are required in the conduct of Fund business and funds have been approved in this budget; this authorization is limited to \$50,000 per contract.

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INDIVIDUAL ITEMS – DISCUSSION OF AND/OR APPROVAL OF: (continued)

3. Fiscal Year 2017-2018 ERF Budget (Attachment) (continued)

The Executive Director is authorized to pay pensions and member funds which are authorized by law but are not specifically included in this budget.

Following a second by Ms. Brewer, the motion was unanimously approved.

4. Legislative Update by Stefan Smith and Lori Winland of Locke Lord LLP

Stefan Smith was unable to attend.

There was no motion made on this item.

6. Possible Attendance at:

- a. Senior Multicultural Leaders Conference held on June 29, 2017 (Attachment)
- b. Council of Institutional Investors Fall 2017 Conference to be held September 14-16, 2017 (Attachment)
- c. Wharton Advanced Investment Management to be held September 25-28, 2017 (Attachment)

Ms. Brewer made a motion to approve one ERF representative who attended the Senior Multicultural Leaders Conference and four ERF representatives to attend the Wharton Advanced Investment Management. Following a second by Ms. Richardson, the motion was unanimously approved.

7. Highlights of Past Conference(s)

There was no motion made on this item.

8. Reports and Recommendations by Executive Director and Staff:

- a. Asset Allocation Report
- b. Monthly Performance Report
- a. ERF at a Glance (Attachment)
- b. ERF Member Meetings (Attachment)

There was no motion made on this item.

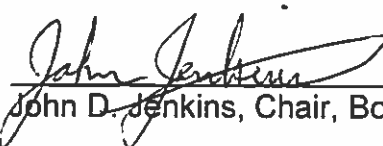
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INDIVIDUAL ITEMS – DISCUSSION OF AND/OR APPROVAL OF: (continued)

The Executive Director stated that there was no further business to come before the Board. The Board Chair adjourned the meeting at 12:01 p.m.

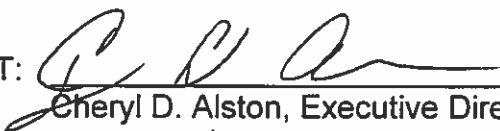
All materials presented at the meeting of the Board of Trustees are now part of the Official Minutes.

APPROVED:



John D. Jenkins, Chair, Board of Trustees

ATTEST:



Cheryl D. Alston, Executive Director



C. Kay Watson, Board Coordinator