DISCUSSION SHEET

Employees' Retirement Fund
Board of Trustees Meeting

January 12, 2016

Issue: ERF Rules of Practice and Procedure Regarding Disability Retirement Review and Recommendations

Attachments: ERF Rules of Practice and Procedure Regarding Disability Retirement

Discussion: As a result of the ongoing policy and procedure review process, attached are recommendations to the ERF Rules of Practice and Procedures Regarding Disability Retirement. Historically, the procedures were established by the Trustee Board in 1998. In 2000, the procedures were modified to include the establishment of the Medical Committee. In 2005, the Medical Committee procedures were approved by the Board. Again in 2012, the Rules were modified to include a rule regarding an effective date of a disability benefit. The procedures are designed to provide staff with policy oversight for processing disability claims as it relates to Dallas City Code Chapter 40A-17 and 40A-18, respectively. The summary of recommended revisions includes the following:

1. Definition of the Medical Committee
   This definition codifies the action of the Medical Committee and its scope of work. The proposed revisions to the rules and procedures are attached.

2. Authorization for the Medical Committee to review applications of Qualified Recipients, namely a child, to determine if they were disabled prior to the age of 18, and therefore, may be eligible for full survivor benefits after the death of the member, inactive member or retiree.

Recommendation: Approve the proposed revisions to the ERF Rules of Practice and Procedure Regarding Disability Retirement. Suggested motion for the approval is as follows: Move approval of proposed ERF Rules of Practice and Procedure Regarding Disability Retirement as indicated in the attachment.