

2023 Refund Check Schedule

WHEN YOU CAN EXPECT YOUR REFUND CHECK

ERF will pay refunds for terminations with *lump sum payouts effective in Workday on or before the 15th of the month at the end of the current month.

The schedule below provides a guide for the date you can expect your refund check based on your Termination/lump sum payout date in the City’s system of record, Workday by the Human Resources Department. Refunds cannot be processed until your status is terminated in Workday and you have received your lump sum payment.

To avoid any delay in your refund, make sure your department completes your termination paperwork.

If you have received your *lump sum payout & your last day of work is on or before	Your check will be mailed on	If you terminate after the 15th of the month your check will be mailed on
January 15, 2023	January 31, 2023	February 28, 2023
February 15, 2023	February 28, 2023	March 31, 2023
March 15, 2023	March 31, 2023	April 28, 2023
April 15, 2023	April 28, 2023	May 31, 2023
May 15, 2023	May 31, 2023	June 30, 2023
June 15, 2023	June 30, 2023	July 31, 2023
July 15, 2023	July 31, 2023	August 31, 2023
August 15, 2023	August 31, 2023	September 29, 2023
September 15, 2023	September 29, 2023	October 31, 2023
October 15, 2023	October 31, 2023	November 30, 2023
November 15, 2023	November 30, 2023	December 29, 2023
December 15, 2023	December 29, 2023	January 31, 2024

* Lump Sum Payout (sick or vacation payment) from the City Controller’s office.