



Employees' Retirement Fund
of the City of DALLAS

"Provide retirement and superior service to advance
the financial security of our members"

July 29, 2020

VIA E-MAIL PRB@PRB.STATE.TX.US

Texas Pension Review Board
P. O. Box 13498
Austin, Texas 78711-3498

TO WHOM IT MAY CONCERN:

The Employees' Retirement Fund of the City of Dallas has attached the following documents
(as of December 31, 2019):

1. PRB-100
2. PRB-200
3. PRB-300
4. PRB-400
5. PRB-1000
6. 2019 Annual Financial Report
7. 2019 Actuarial Valuation Report

Best regards,

Cheryl D. Alston
Executive Director

Attachments

**TEXAS PENSION
REVIEW BOARD**

Please fill in only portions of form that
pertain to your pension plan

P.O. Box 13498, Austin, TX 78711 | Phone: (800) 213-9425 or (512) 463-1736 | Fax: (512) 463-1882 | Email: prb@prb.texas.gov

PENSION SYSTEM REGISTRATION

PRB-100

RETIREMENT SYSTEM PROFILE

System Name and Mailing Address

Employees' Retirement Fund of the City of Dallas
1920 McKinney Avenue, 10th Floor, Dallas, TX 75201

Henry Talavera

CEO, Chairperson or other key contact

214-580-7700

214-580-3515

Phone Number

Fax Number

calston@dallaserf.org

E-mail Address

http://www.dallaserf.org

Web Address

ADMINISTRATOR PROFILE

Company Name and Mailing Address

Employees' Retirement Fund of the City of Dallas
1920 McKinney Avenue, 10th Floor, Dallas, TX 75201

Cheryl D. Alston

Contact Person

214-580-7700

214-580-3515

Phone Number

Fax Number

calston@dallaserf.org

E-mail Address

http://www.dallaserf.org

Web Address

SYSTEM BACKGROUND INFORMATION

Dallas City Code Chapter 40A

1944

12/31/2019

Specify plan statute, ordinance, or charter governing the system

Year Plan Created

Plan's Fiscal Year End

Benefit Type:

☒ Defined
Benefit

☐ Defined
Contribution

☐ Other:

Participant Desc:
(check all that apply)

☒ General
Employees

☐ Police

☐ Fire

☐ Volunteer
Fire

☐ Other:

Are employees covered by Social Security?

☐ Yes

☒ No

If yes, are pension benefits offset by Social Security payments?

☐ Yes

☐ No

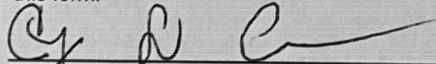
RETIREMENT SYSTEM GOVERNING BODY

Need to report more than 6 members? Please attach a separate sheet.

Name	Position	Occupation	Mailing Address	Phone Number
Henry Talavera	Board Chair	Lawyer	1920 McKinney Avenue, 10th Floor Dallas, TX 75201	214-580-7700
Lee Kleinman	Board Vice Chair	City Council Member	1920 McKinney Avenue, 10th Floor Dallas, TX 75201	214-580-7700
Carla D. Brewer	Board Trustee	Manager	1920 McKinney Avenue, 10th Floor Dallas, TX 75201	214-580-7700
John D. Jenkins	Board Trustee	Director	1920 McKinney Avenue, 10th Floor Dallas, TX 75201	214-580-7700
Tina B. Richardson	Board Trustee	Assistant Director	1920 McKinney Avenue, 10th Floor Dallas, TX 75201	214-580-7700
Mark Swann	Board Trustee	City Auditor	1920 McKinney Avenue, 10th Floor Dallas, TX 75201	214-580-7700

CERTIFICATION

I hereby certify that the information provided above is complete and accurate and that I am duly authorized by the pension system to complete this form.



Authorizing Signature

7/29/2020

Date

Cheryl D. Alston

Printed Name

Name(s) of other form contributors

BENEFITS AND MEMBERSHIP REPORT

PRB-200

RETIREMENT SYSTEM PROFILE

Employees' Retirement Fund of the City of Dallas	214-580-7700
System Name	Phone Number
Cheryl D. Alston	calston@dallaserf.org
Report Contact Name (Please Print)	E-mail Address

BACKGROUND INFORMATION

November 2016 - Effective January 1, 2017	
Last Plan Amendment Date	
5 years	
Vesting Period	
Tier A: 60 or 55 if credited service began <5/9/1972 or 30 years credited	
Normal Eligibility Requirements (Age + Service)	
Tier A: Rule of 78 if 50 or more years of age, Tier B: Rule of 80 if 65 or	
Early Retirement Eligibility Requirements (Age + Service)	
N/A	
DROP Eligibility Requirements (Age + Service)	
None	100% final average earnings
Minimum Benefit	Maximum Benefit

MEMBERSHIP REPORT

Effective Date	12/31/2019
Active Members	7,427
Retirees and Beneficiaries	7,405
Terminated	1,666
Total Members	16,498

FORMULAS AND BENEFITS

Normal Retirement Benefit Formula
Tier A: $2.75\% \times \text{FAE} \times \text{credited service (max 36.3636 yrs)}$ + \$125 health supplement prorated for < 5 yrs credited service. Tier B: $2.50\% \times \text{FAE} \times \text{credited service (max 40 yrs)}$
Service-Related Disability Benefit Formula
Same as normal but calculated based on minimum 10 years credited service (minimum \$1000 monthly pension)
Service-Related Survivor Benefit Formula
J & 100% actuarially reduced for Tier A and Tier B J & 50% actuarially reduced for Tier B only 10-year certain unreduced for both Tier A and Tier B
Nonservice-Related Disability Benefit Formula
Same as normal w/minimum 5 years credited service for active; minimum 10 years credited service for vested members
Nonservice-Related Survivor Benefit Formula
Actuarially reduced for joint & 100% for both Tier A and Tier B, J & 50% actuarially reduced for Tier B only

CERTIFICATION

I hereby certify that the information provided above is complete and accurate and that I am duly authorized by the pension system to complete this form.

Note: For e-mail submissions, by typing your name on the signature line below you are signing this document.

Cheryl D. Alston
Authorizing Signature

7/29/20

Date

Cheryl D. Alston
Printed Name

FINANCIAL STATEMENT REPORT

PRB-300

RETIREMENT SYSTEM PROFILE

Employees' Retirement Fund of the City of Dallas	214-580-7700
System Name	Phone Number
Cheryl D. Alston	calston@dallaserf.org
Report Contact Name (Please Print)	E-mail Address

ANNUAL FINANCIAL REPORT

Cash and Cash Equivalents	\$ 319,864
Receivables	\$ 456,607
Investments Valued at: <u>fair</u>	(i.e. fair, book, market, etc.)
Fixed Income	\$ 997,117
Equities	\$ 2,049,330
Real Estate	\$ 230,183
Other Assets	\$ 267,422
Total Assets	\$ 4,320,523
Total Liabilities	\$ 667,880
Net Assets	\$ 3,652,643

FINANCIAL BACKGROUND DATA

12/31/2019
Financial Statement Date (mm/dd/yyyy)
12/31/2019
Fiscal Year End (mm/dd/yyyy)
17.6 %
1 Year Rate of Return (% Net of Fees)
Grant Thornton LLP
Auditing Firm Name
The Northern Trust Company
Custodian Firm Name
Wilshire Associates (Investment Consultant)
Investment Management Firm
Gabriel Roeder Smith & Company
Actuarial Firm

CERTIFICATION

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Note: For e-mail submissions, by typing your name on the signature line below you are signing this document.

Cheryl D. Alston	Cheryl D. Alston
Authorizing Signature	Printed Name
July 29, 2020	
Date	

ACTUARIAL REPORT

PRB-400

RETIREMENT SYSTEM PROFILE

Employees' Retirement Fund of the City of Dallas

System Name

Cheryl D. Alston

Report Contact Name (Please Print)

214-580-7700

calston@dallaserf.org

Phone Number

E-mail Address

ACTUARIAL VALUATIONS

Date of Actuarial Valuation: 12/31/2019

Actuarial Value of Assets (AVA).....\$ 3,682,959

Actuarial Accrued Liability (AAL).....\$ 4,863,326

Unfunded Actuarial Accrued Liability (AAL-AVA).....\$ 1,180,367

Funded Ratio (AVA/AAL).....75.7 %

Covered Payroll.....\$ 433,890

UAAL as % of Covered Payroll ((AAL-AVA)/Covered Payroll) 265.41 %

Present Value of Future Benefits.....\$ 5,491,401

ACTUARIAL BACKGROUND

Gabriel Roeder Smith & Company

Actuarial Firm

36 %

Recommended Contribution Rate

36 %

Actual Contribution Rate

6.96 %

UAL Payment Rate

20.50 %

Normal Cost Rate

30 (years)

Amortization Period

13.32 %

Employee Contribution Rate

22.68 %

Employer Contribution Rate

36 %

Total Contribution Rate (Employee CR + Employer CR)

ACTUARIAL ASSUMPTIONS

Entry Age Normal

Actuarial Cost Method (Entry Age Normal, Standard Unit Credit, etc.)

Market

Asset Valuation Method (i.e. Book, Market, etc.)

3.0 % 2.50 % 7.25 %

Proj. Salary Increase Proj. Payroll Growth Investment Return

2.50 % RP - 2000 using improvement scale BB for

Inflation Component Mortality Table

N/A

Detail of Assumption Changes

Amortization Method: ☐ Level Dollar ☒ Level % ☐ Other: _____

☒ Market Smoothing? 5 years

COLA Adjustment Method: ☐ Adhoc ☒ Automatic

COLA Adjustment Calculation: ☒ Simple ☐ Compound

1.64 %

COLA Adjustment Rate

CERTIFICATION

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Cheryl D. Alston

Authorizing Signature

July 29, 2020

Date

Cheryl D. Alston

Printed Name

INVESTMENT RETURNS AND ASSUMPTIONS REPORT

PRB-1000

Retirement System Profile

Employees' Retirement Fund of the City of Dallas	214-580-7700
System Name	Phone Number: (xxx) xxx-xxxx
Cheryl D. Alston	calston@dallaserf.org
Report Contact Name (Please Print)	E-mail Address

Actual Rate of Return

(Most Recent 10 Fiscal Years)

Fiscal Year End (MM/DD/YYYY)	Net Return (Percent)	Gross Return (Percent)	Gross Return Methodology	
			Not Net of Admin Expenses	Net of Admin Expenses
12/31/2010	15.77000000		☒	☐
12/31/2011	0.86000000		☒	☐
12/31/2012	14.29000000		☒	☐
12/31/2013	16.75000000		☒	☐
12/31/2014	6.50000000		☒	☐
12/31/2015	-1.77000000		☒	☐
12/31/2016	9.17000000		☒	☐
12/31/2017	13.29000000		☒	☐
2018-12-31	-4.43000000		☒	☐
12/31/2019	17.58000000		☒	☐

Gross Return Methodology - In the last column, please indicate the methodology used to calculate each gross return presented as either: The Gross Return is not net of administrative expenses or the Gross Return is net of administrative expenses.

Actuarial Assumed Rate of Return

(Most Recent 10 Actuarial Valuations)

Valuation Date (MM/DD/YYYY)	Assumed Return (Percent)	Assumed Return Methodology		
		Net All Expenses	Net Investment Fees Only	Other
12/31/2010	8.25000000	☐	☒	☐
12/31/2011	8.25000000	☐	☒	☐
12/31/2012	8.25000000	☐	☒	☐
12/31/2013	8.25000000	☐	☒	☐
12/31/2014	8.00000000	☐	☒	☐
12/31/2015	8.00000000	☐	☒	☐
12/31/2016	7.75000000	☐	☒	☐
12/31/2017	7.75000000	☐	☒	☐
12/31/2018	7.75000000	☐	☒	☐
12/31/2019	7.25000000	☐	☒	☐

Assumed Return Methodology - In the last column, please indicate the methodology underlying each assumed rate of return as either: The return is net of all expenses; the return is net of investment fees; or, "Other". If "Other", please describe methodology used in **Additional Comments** section.

LONG-TERM RATES OF RETURN

PRB-1000

Annualized Rolling Rate of Return Information

Please check the appropriate box for the methodology used to calculate the rates of return requested in the following section:

☐ Arithmetic Mean ☒ Geometric Mean (Time-Weighted Return) ☐ Internal Rate of Return

Most Recent	1-Year Period	3-Year Period	10-Year Period	30-Year or Since Inception Period
Rolling Gross				
Rolling Net	17.58000000	8.39000000	8.56000000	8.75000000

*If the system's inception date is less than 30 years from the report date, please enter the inception date:

Date of Inception (MM/DD/YYYY)

RETURNS AND ASSUMPTIONS – ADDITIONAL COMMENTS

Please use this text box to provide any additional information or commentary that may help clarify information provided in the previous form.

Actual Rate of Return - net of investment fees only

Annualized Rolling Rate of Return - net of investment fees only

RETURNS AND ASSUMPTIONS – UNAVAILABLE INFORMATION

PRB-1000

Please list any unavailable information requested in this form in the text box below, including an explanation of why the information is unavailable. Completion of this form fulfills the requirements stated in Section 802.108 (c) of Texas Government Code.

☐ By marking this box, I certify that the information provided is accurate based on the methodology used; and that the retirement system for which this form is being provided agrees to a timely submission of the unavailable information if it becomes available.

CERTIFICATION

I certify that, as an official representative of the retirement system for which this report is being presented, I have the authority to provide the requested information, and that I have verified, to the best of my knowledge, that the information presented is complete, as far as indicated, and accurate. (Note: By typing your name below, you are signing this document.)

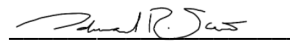

Cheryl A. Calston (Jul 30, 2020 16:14 CDT)
First Authorizing Signature

7/29/2020
Date

Executive Director and Chief Investment Officer
Title of First Authorizer

214-580-7700
First Authorizer Phone Number

calston@dallaserf.org
First Authorizer Email


Second Authorizing Signature

7/29/2020
Date

Chief Financial Officer
Title of Second Authorizer

214-580-7700
Second Authorizer Phone Number

escott@dallaserf.org
Second Authorizer Email

Draft2019_PRB_1000-Form

Final Audit Report

2020-07-31

Created:	2020-07-30
By:	Anita Gage (agage@dallaserf.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAhd0TtGB3G_qFQuGjeX9GlgK5NZ4I-rGJ

"Draft2019_PRB_1000-Form" History

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-  Document emailed to cheryl alston (calston@dallaserf.org) for signature
2020-07-30 - 8:48:58 PM GMT
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Signature Date: 2020-07-30 - 9:14:22 PM GMT - Time Source: server- IP address: 174.246.99.172
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Signature Date: 2020-07-31 - 3:16:10 PM GMT - Time Source: server- IP address: 76.187.90.91
-  Signed document emailed to Kay Watson (cwatson@dallaserf.org), Anita Gage (agage@dallaserf.org), Edward Scott (escott@dallaserf.org), and cheryl alston (calston@dallaserf.org)
2020-07-31 - 3:16:10 PM GMT